## National Chung Hsing University Audio and Video NetworkSubstation application form

Applicant unit			Application date	У	ear month day
Branch domain name	http://video.nchu.edu.tw (please fill in the English name of the representative unit, such as: general, csdtc, the domain cannot be modified after confirmation)				
	IP Address: 140.1		120.147.72 Machin		ne type: Virtual server
Instructions for use					
Manager name	Manager extension	Administrator's on-campus EMAIL			
Manager's seal		Stamp from the supervisor of the applicant unit			
The following is reviewed by the Capital Accounting Center					
Approval and seal by the person in charge		ne	etgroupdirectornuclear seal		Approval and seal by the supervisor of the host unit
Activation date: year month day					

## Application instructions:

- 1. After the applicant unit fills out this application form, please send it to the Service Consulting Group of the Computer and Information Network Center (hereinafter referred to as the Center) to facilitate subsequent work.
- 2. Each application period is for one academic year, and you need to apply again after the expiration. After completing the application review and activation operation, the applicant will be notified by email, and the administrator will be asked to change the default password within three days to ensure account security.
- 3. The applicant agrees to abide by the "<u>Ministry of Education Campus Network Usage</u> Regulations", "National Chung Hsing University Campus Network Usage

- <u>Regulations</u>" and "<u>Campus intellectual property rights</u>" Relevant regulations, if legal liability is involved due to violation of relevant regulations, the applicant shall be responsible.
- 4. This system provides stable and multi-functional audio and video management services. However, the maintenance of uploaded file data is the responsibility of the unit manager. The audio and video network cannot guarantee that the uploaded data will not be lost or damaged. Users must back up the original multimedia audio and video files by themselves. To ensure the reduction of data damage and data security, the center will not pay any fees to users due to loss or damage on the video network.
- 5. If the manager's contact information changes, the center should be notified of the change. If the notification is not made and the relevant information cannot be sent to the applicant, the applicant will be responsible for the impact.
- 6. The personal information collected by this form is limited to the application for photography. The corporate account of the Yinwang branch will not be used for other purposes without the consent of the parties involved, nor will any information be published, and it will be handled in accordance with the Personal Data Protection Law.
- 7. This form will be kept for 12 months and will be destroyed according to regulations after expiration.